

**GOVERNMENT OF ANDHRA PRADESH
SCHOOL EDUCATION DEPARTMENT**

Memo.No. Spl/MEGA DSC 2025-E-VII Dt: 20-11-2025

Sub: School Education – Newly recruited teachers under MEGA DSC-2025 –
Leave entitlement – Certain instructions – Issued.

Ref: Requests received from the newly recruited teachers under MEGA DSC-2025.

The attention of the Regional Joint Directors of School Education and the District Educational Officers in the State are invited to the reference cited. It has been brought to the notice of the undersigned that certain newly recruited teachers under MEGA DSC-2025 have sought clarification regarding the types of leave admissible to them during the current calendar year 2024-25.

2. As per the existing norms in the School Education Department, Gr. II Headmasters and Teachers are eligible for **15 Casual Leaves (CLs)**, **5 Optional Holidays (OHs)**, **7 Special Casual Leaves (SPL CLs)**, and an additional **5 Special Casual Leaves** for women employees in a calendar year, besides the other types of leaves admissible to Government employees as per the A.P. Leave Rules, 1933.

3. In this regard, the newly recruited teachers under MEGA DSC-2025 have joined duty on **03.10.2025**. Accordingly, they shall be eligible for **proportionate leave** for the remaining period of the calendar year 2025, as shown below:

Leave Eligibility Table

Type of Leave	Full-Year Eligibility	Proportionate Eligibility (Oct-Dec 2025)
Casual Leave (CL)	15 days	4 days
Optional Holidays (OH)	5 days	1 day
Special Casual Leave (SPL CL)	7 days	2 days
Additional SPL CL for Women Employees	5 days	1 day

4. Therefore, all the Regional Joint Directors of School Education and the District Educational Officers in the State are requested to take necessary action accordingly and communicate the above instructions to all DDOs for taking necessary action in the matter.

**VIJAY RAMA RAJU V, I.A.S
DIRECTOR, SCHOOL EDUCATION**

To

All the Regional Joint Directors of School Education in the State.

All the District Educational Officers in the State.