

**PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION  
ANDHRA PRADESH : : AMARAVATI**

**Present : Sri S. Suresh Kumar, I.A.S.**

**Rc. No. ESE02-12021/191/2022-EST 2-CSE, Dated:09/12/2022**

**Sub:-**School Education - Not to Engage/Entertain the Teachers or union bearers during/beyond the school hours for getting the non-academic office work done - certain instructions - issued-reg.

**Read:**Representations of certain Teacher unions.

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It has come to the notice of the undersigned that, certain Deputy Educational Officers/ Mandal Educational Officers in the state are engaging/entertaining the Teachers or union bearers during/beyond the school hours for getting the office work done viz. Preparation and submission of the salary bills, updation of Service Registers, processing of the Leaves etc., which is highly irregular and against the government rules and regulations.

Therefore, all the Deputy Educational Officers/ Mandal Educational Officers in the state are hereby strictly instructed not to utilize the services of the Teachers / union representatives for getting any type of non-academic /office work in their offices. Any deviation of these orders will be viewed very seriously and disciplinary action will be initiated against the officer concerned as per the Rule 20 of AP CC&A Rules-1991, without any prior notice.

All the Regional Joint Directors of School Education and District Educational Officers in the State are instructed to monitor closely and ensure that, no teacher is entertained for the non-academic office work. They are further instructed that, if any instance come to their notice, disciplinary action should be initiated immediately against the officer concerned as per rules in force under intimation to this office.

**S Suresh Kumar  
Commissioner, School Education**

To

All the Deputy Educational Officers and Mandal Educational Officers in the State through the District Educational Officers concerned.

All the Regional Joint Directors of School Education in the State.

All the District Educational Officers in the state.

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