

**GOVERNMENT OF ANDHAR PRADESH
SCHOOL EDUCATION DEPARTMENT**

Memo No.ESE02-14025/26/2022-E-VI Dated.08/07/2022

Sub: School Education - Representation / Grievances of certain Teachers addressing to the Head of Department comes under Insubordination - Instructions - Issued.

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It has been observed by the Commissioner of School Education, A.P. and noticed that the teaching staff and non-teaching staff working in Schools and Offices in the Districts are directly addressing representations / complaints / appeals to the Government and Head of the Department without approaching their immediate higher authorities and thus deviating the provisions refereed in A.P. District Office Manual and in APCS (Conduct) Rules 1961 which comes under insubordination.

Therefore, all the Regional Joint Directors of School Education and District Educational Officers in the State are hereby instructed to issue necessary instructions to all their subordinate officials / Headmasters / teachers and all Government and Zilla Parishad Management Schools not to deviate the prescribed proper channel in making representations failing which necessary disciplinary action will be taken against those defaulters under the rules in force.

This has got the approval of the Commissioner of School Education, Andhra Pradesh, Amaravati.

Muvva Ramalingam
JOINT DIRECTOR (SERVICES)

To
All the Regional Joint Director of School Education in the State.
All the District Educational Officers in the State.
All the Principals, DIET / IASE / CTE in State.
The Principal, GCPE, Gopannapalem, West Godavari District.

Copy to:

All the Joint Directors of this office.
All the Deputy Directors of this office.
All the Assistant Directors of this office.
Peshi to CSE.
Copy submitted to Principal Secretary to Govt., School Education, A.P.,
Velagapudi, Amaravati for information.