



**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

PENSIONS - Disbursement of Pension through Banks – Drawal of Bills by Sub-Treasury Officer (STO)/Assistant Pension Payment Officer (APPO) instead of District Treasury Officer (DTOs)/Joint Director., Pension Payment Office (JD., PPO) – Amendment to GO Ms No.213, Fin (PSC) Department, dated 19-12-1997 –Orders issued.

FINANCE (PSC) DEPARTMENT

G.O. Ms. No.129

Dated: 29-05-2014

Read the following:

1. G.O. Ms. No.213, Finance and Planning (FW.PSC) Department, dt. 19-12-1997.
2. Lr. No. D1 (1) /3123/2014, dt. 15-3-2014 from DTA, A.P., Hyderabad.

ORDER:

In the reference 1st read above, the Government had issued consolidated orders for disbursement of pension directly in the bank account of the Pensioners with a view to ensure prompt pay delivery of Pension w.e.f. 1-1-1998.

2. The Director of Treasuries and Accounts (DTA) in letter cited in the reference 2nd read above, has proposed the following amendments to ensure Prompt Payment of Pensions to the pensioners/family pensioners and to facilitate e-payments under CFMS.

Existing as per G.O.Ms.No.213 Fin. and Plg. (FW: PSC) Dept., dt: 19-12-1997.	Amendment proposed
3. DEFINITIONS: 3.1 PENSION DISBURSIG AUTHORITY: Pension Disbursing Authority for this purpose shall mean District Treasury Officer/Joint Director of Pension Payment Office.	3. DEFINITIONS: 3.1 PENSION DISBURSIG AUTHORITY: The Pension Disbursing Authority for this purpose shall mean Sub-Treasury Officer/Asst. Treasury Officer in Sub-Treasuries/Asst. Pension Payment Officer of the Asst. Pension Payment Office concerned under the control of Joint Director, Pension Payment Office in twin cities of Hyderabad/Sec'bad.

3.2 GOVERNMENT BANKS: "Government Bank" means "State Bank of India/State Bank of Hyderabad" where Government transactions take place at District Headquarters as well as in the Twin Cities.	3.2 Govt. Bank means SBI/SBH/Andhra Bank/or any other Nationalised bank branch where the transactions of Sub-Treasury/Asst. Pension Payment Office take place.
3.3 LINK BANKS: "Link Bank" means a Bank situated in Twin Cities/District Headquarters for co-ordinating the disbursement of pension through their paying bank branches and who is a member of clearing house at Twin Cities/District Headquarters as the case may be.	3.3 DELETED
4 PROCEDURE TO BE FOLLOWED BY THE PENSIONER: 4.1 Every pensioner has to open a separate Saving Bank Account exclusively for drawal of Pensionary benefits with any bank branch of his choice. He shall furnish the Saving Bank Account Number to the Sub-Treasury Office/Assistant Pension Payment Office concerned in form given in Annexure-I of Appendix-II.	4 PROCEDURE TO BE FOLLOWED BY THE PENSIONER: 4.1The pensioner shall furnish his/her full digit bank account number, IFSC code of Pay bank branch; and PAN number to STO/APPO of the concerned from where he/she has to draw his /her first pension and other pensionary benefits. The pensioner shall open SB A/c in bank branch having IFSC code.
5. PROCEDURE TO BE FOLLOWED BY TREASURY OFFICERS / PENSION PAYMENT OFFICERS WITH REGARD TO CONVERSION OF CASH PAYMENT INTO BANK PAYMENTS:	5.PROCEDURE TO BE FOLLOWED BY TREASURY OFFICERS / PENSION PAYMENT OFFICERS WITH REGARD TO CONVERSION OF CASH PAYMENT INTO BANK PAYMENTS:
5.3 The Sub-treasury Officer shall prepare monthly lists of pensioners in his jurisdiction, paying Bank-wise and Branch-wise for the net amounts payable (i.e., amount to be paid after effecting recoveries if any from the Pensionary benefits i.e., Pension, Gratuity and Commuted value of Pension) in Triplicate in the Form given in Annexure-II (a)	5.3 The Sub-treasury Officer/Asst. Treasury Officer in Divisional Sub-Treasuries shall prepare monthly lists of pensioners in his/her jurisdiction, paying Bank-wise and Branch-wise for the net amounts payable (i.e., amount to be paid after effecting recoveries if any from the pensionary benefits i.e., Pension, Gratuity and Commuted value of

<p>(Regular pensioners) and in Annexure-II (b) (New pension cases) of Appendix-II. The original list shall be sent to Paying Bank Branch and the duplicate copy shall be sent to the District Treasury Office concerned by 15th of every month for payment of pension in the next month.</p>	<p>Pension) in Triplicate in the Form given in Annexure-II (a) (Regular pensioners) and in Annexure-II (b) (New pension cases) of Appendix-II. She/He should prepare separate bills of each Head of Account wise and append the Pay order on each bill and send them in the sealed and locked box, to the Govt. bank by 20th of every month for crediting amount into the S.B. accounts of pensioners (via) CINB A/c of STO/APPO by debiting the Government Account on 1st of succeeding month.</p>
<p>5.4 On receipt of Duplicate copy of monthly list of pensioners in Annexure-II(a) Annexure-II(b) from all the Sub-Treasury Offices, the District Treasury Offices have to verify the correctness of the particulars in the list and prepare two consolidated lists viz., Paying Bank Branch wise, Link-Bank Branch-wise (Annexure - III and Annexure-IV) separately, and append the pay order for the total net amount given in Annexure-IV and send them in the sealed and locked box, to the State Bank of India/State Bank of Hyderabad by 20th of every month for crediting amount into the accounts of the respective Link Banks and for debiting the Government Accounts on 1st of succeeding month.</p>	<p>5.4 The preparation of consolidated pension bills for the entire District in District Treasury is dispensed with. The ATOs/STOs in Sub-Treasuries are DDOs for the purpose of Pension Disbursement. On receipt of pay bank wise Pension lists in District Treasury, post audit shall be done in pension section to detect irregular payments made, if any, in STOs.</p>
<p>5.5 In the case of Twin Cities of Hyderabad and Secunderabad the Joint Director, Pension Payment Office, will follow the same procedure. These lists in Annexure - IV of Appendix - II will become the pension voucher(s) after the amount is credited to Link Banks.</p>	<p>5.5 In the case of Twin Cities of Hyderabad and Secunderabad the APPOs concerned shall prepare the bills and issue cheques to Govt. bank for debiting Govt. A/c and crediting CINB A/c of APPO. From CINB A/c, the amount will be transferred directly to pensioner's SB A/c by generating e-cheques by APPO.</p>

5.6 The Pension Disbursing Authorities shall also furnish Branch-wise lists in Annexure-III to all the link banks for crediting the amount to the accounts of their Paying Bank Branches Accounts. The link bank shall acknowledge in token of having credited their Paying Bank Branch Account. On receipt of the vouchers (Paid lists) from the State Bank of Hyderabad/State Bank of India along with Bank scroll, the Pension Disbursing Authority has to note the paid particulars with reference to Bank scrolls in his records/computer. The Pension Disbursing Authority shall send the consolidated voucher(s) along with monthly Accounts to the Accountant General (A&E), A.P., Hyderabad. For the Railways, Defence and Central Government pensioners, the list of payments and a copy of the consolidated voucher will also be sent to the concerned agencies for reimbursement.

5.6 DELETED

6.PROCEDURE TO BE FOLLOWED IN NEW CASES:

6.1 As soon as the Pension Payment Orders /Gratuity Payment Orders/Commutated Value of Pensions are received in the new cases, the Pension Disbursing Authority shall intimate the pensioner by post while forwarding Pension Payment Orders/Gratuity Payment Orders/Commutated Value of pensions to the Sub-Treasury Officer concerned for arranging payment through Saving Bank Account of the branch of the Bank, opted by the pensioner.

6.PROCEDURE TO BE FOLLOWED IN NEW CASES:

6.1 As soon as the Pension Payment Orders /Gratuity Payment Orders/Commutated Value of Pensions are received in the new cases, the District Treasury Officer/Joint Director, Pension Payment Office shall intimate the pensioner by post while forwarding Pension Payment Orders/Gratuity Payment Orders/Commutated Value of pensions to the Sub-Treasury Officer concerned for arranging payment through Saving Bank Account of the branch of the Bank, opted by the pensioner.

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6.2 After ensuring the proper identification of the pensioner and after obtaining relevant certificates in triplicate as per rules in vogue, the Sub-Treasury Officer shall prepare list in Annexure-II (b) in triplicate. The original list shall be sent to the Paying Branch of the Bank and other lists shall be sent to the District Treasury Officer concerned for consolidation. The Pension Disbursing Authority shall prepare Annexure-III and Annexure-IV and send the Annexure-III to the link Banks and Annexure-IV to the State Bank of India/State Bank of Hyderabad with pass order on it

6.2 After ensuring the proper identification of the pensioner and after obtaining relevant certificates in triplicate as per rules in vogue, the ATO/STO shall prepare bills under relevant head of account and send the bills to the Govt. Bank with a request to credit the amount to CINB A/c of the Sub treasury concerned. From the CINB A/c, the amounts shall be transferred by ATO/STO directly to SB Account of the Pensioners through E-Payments mode. In respect of APPOs, the APPO shall send separate cheques head of account wise or consolidated single cheque to Govt. bank for debiting Govt. account and crediting CINB Account of APPO. The amount credited to CINB Account shall be transferred to Pensioner's SB Account by APPO duly following E-Payment procedure.

3. These amendment orders shall come into force on the date of issue of order.

4. Government after careful examination of the proposal of the DTA, A.P., Hyderabad and hereby order the above amendments so as to facilitate Prompt Payment of pensions to the pensioners/family pensioners and also to facilitate e-Payments under the Comprehensive Financial Management System(CFMS) that is being scheduled for roll-out shortly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

Dr. P.V. RAMESH
PRINCIPAL SECRETARY TO GOVERNMENT (R&E)

To
All Departments of Secretariat.
All Heads of Departments.
The Director of Treasuries and Accounts, A.P. Hyderabad.
The Director of State Audit, A.P. Hyderabad.
The Director of Works and Projects, Hyderabad.
The Pay and Accounts Officer, Hyderabad.

The Joint Director, Pension Payment Office, Hyderabad
The Principal Accountant General, A.P. Hyderabad. (With a covering letter)
The Accountant General (A&E) A.P. Hyderabad.
The Accountant General (Audit. I) A.P., Hyderabad.
The Accountant General (Audit.II) A.P. Hyderabad.
The Accountant General of other states given below through A.G., A.P. Hyderabad (500 copies)
The Accountant General, Tamilnadu, Chennai.
The Accountant General, Maharashtra, Mumbai.
The Accountant General, Gujarat.
The Accountant General (A&E) Kerala, P.N.No.5607, Tiruvananthapuram - 695 039.
The Accountant General (A&E) Karnataka, Bangalore.
The Accountant General (A&E), U.P., Allahabad.
The Accountant General (A&E), Haryana, Chandigarh.
The Accountant General (A&E), Punjab, Chandigarh.
The Accountant General (A&E), Rajasthan, Jaipur.
The Accountant General (A&E), Assam, Dispur.
The Accountant General (A&E), Bihar, Patna.
The Accountant General, Orissa, Bhubaneswar.
The Accountant General, (A&E-II), Madhya Pradesh, Gwalior.
The Accountant Officer (Pen.Co-Ordination), O/o the Principal Accountant General (A&E) Calcutta, West Bengal.
The Secretary to Government, Finance Department, Secretariat, Chennai, Tamilnadu.
The Secretary to Government, Finance Department, Secretariat, Trivandrum, Kerala.
The Secretary to Government, Finance Department, Secretariat, Bhubaneshwar, Orissa.
The Public Accounts Officer, Treasury, Pondicherry.
The Principal Secretary to Governor, Raj Bhavan, Hyderabad.(with a covering letter)
The Registrar General, High Court of Andhra Pradesh, Hyderabad (with a covering letter)
The Registrar Lokayukta and Upa Lokayukta, A.P. Hyderabad (with a covering letter).
The Registrar, A.P. Administrative Tribunal, Hyderabad.(with a covering letter)
The Principal Secretary, Andhra Pradesh Public Service Commission, Hyderabad. (with a covering letter)
The Managing Director, A.P. GENCO, Vidyut Soudha, Hyderabad.(with a covering letter)
The Managing Director, A.P.TRANSCO, Vidyut Soudha, Hyderabad.(with a covering letter)
The Commissioner, Dr. M.C.R. H.R.D Institute of A.P. (Institute of Administration),
All the District Collectors
All the District Judges.
All the District Treasury Officers.
All the Chief Executive Officers of Zilla Praja Parishads.
All the District Panchayat Officers.
All the District Educational Officers.
The Commissioners of Municipal Corporation, Greater Hyderabad, Vijayawada, Greater Visakhapatnam, Warangal, Kurnool, Rajahmundry, Guntur, Nellore, Kakinada, Eluru, Nizamabad Karimnagar and Kadapa.
The Registrar, Andhra University, Visakhapatnam, Dravidian University, Kuppam, Acharya N. G. Ranga Agricultural University: Andhra Pradesh, Hyderabad, Dr. B. R. Ambedkar Open University, Hyderabad, Acharya Nagarjuna University, Guntur, , Jawaharlal Nehru Technological University, Hyderabad, Kakinada and Ananthapur, Kakatiya University, Warangal, K L University, Vijayawada, , Osmania University, Hyderabad, Potti Sreeramulu Telugu University, Hyderabad, Sri Venkateswara University, Tirupati, Sri Padmavathi Mahila University, Tirupati Sri Krishnadevaraya University, Anantapur, Sri Sathya Sai University, Puttaparthi, , International Institute of Information Technology, Hyderabad, National Institute of Technology, Warangal, NTR University of Health Sciences, Vijayawada, Yogi Vemana University, Kadapa, Telangana University, Nizamabad, Adikavi Nannaya University, Rajamundry, Nizam Institute of Medical Sciences, Hyderabad, Sri Venkateshwara Institute of Medical Sciences & University, Tirupathi, Sri Venkateshwara Veterinary University, Tirupathi, Rashtriya Sanskrit Vidya Peeth, Tirupathi.
The Chairman, Tribunal for Disciplinary Proceedings, Hyderabad.
The Vice Chairman & Managing Director, A.P. Housing Board, Hyderabad.
All the Commissioners/Special Officers of Municipalities/Municipal Corporations.
The Registrar of all the Universities.
The Joint Director (Works & Accounts) N.S. Project, Secretariat Buildings, Hyderabad.
The Secretary Tungabhadra Project, Via. Hospet, Ballary District.
The Joint Director (Works & Accounts) N.S. Right Canals, Vijayapuri North, Nalgonda District.
The Joint Director (Works & Accounts) N.S. Left Canals, Tekulapally, Khammam District.
The Joint Director (Works & Accounts) G.B. Project, Dowlaiswaram, E.G. District.
The Joint Director (Works & Accounts), Sriramsagar Project, Nizamabad District.
The P.A.O., T.P.H.L.C., Stage-I, Anantapur.
The Assistant P.A.O., Vamsadhara Project, Srikakulam District.

The Director of State Ports, Kakinada, East Godavari, A.P.,
All the Secretaries, Agricultural Market Committees through Commissioner & Director of Agriculture Marketing
(30 copies).
The Resident Commissioner, Andhra Pradesh Bhavan, Ashoka Road, New Delhi-110 001.
The Pay & Accounts Officer, Government of Andhra Pradesh, New Delhi-110 001
All the Pensioners Associations.
Copy to the all Link Banks of Nationalised Banks in Hyderabad.
SF/SCS.

// FORWARDED: BY ORDER//

SECTION OFFICER

