

**PROCEEDINGS OF THE DIRECTOR OF SCHOOL EDUCATION
ANDHRA PRADESH :: IBRAHIMPATNAM :: AMARAVATI
Present: Sri Vadrevu Chinaveerabhadru, I.A.S**

Rc.No.13029/11/2020-EST 3

Dated:18/12/2020

Sub:- School Education – Rules – The Andhra Pradesh Teachers (Regulation of Transfers) Rules – Guidelines (Instructions) – Revised Schedule – Issued.

Read: 1. G.O.Ms.No.53 School Education (Ser.II) Department dated.12-10-2020.
- 2. G.O.Ms.No.54 School Education (Ser.II) Department dated.12-10-2020.
3. Proc.Rc.No.13029/11/2020-EST3 dated 14.10.2020 of this office.
4. G.O.Ms.No.59 School Education (Ser.II) Department dated. 24-11-2020.
5. Proc.Rc.No.13029/11/2020-EST3 dated 25.11.2020 of this office.

@@@

ORDER :

In continuation of the orders issued vide references read above, all the Regional Joint Directors of School Education and the District Educational Officers in the state are informed that as per the schedule issued by this office, the submission of online web options by the headmaster / teachers was initially to be closed by 15.12.2020 but upon request from the teachers, the last date was extended upto 18.12.2020. Accordingly, the submission of web options shall be closed by 18-12-2020 midnight.

2. All those teachers who have submitted their web options shall take a print out of their option form and furnish the same to the Mandal Education Officer concerned **on 19-12-2020**. The Mandal Education Officer shall receive the print out and confirm the same from **21-12-2020 onwards**. For this purpose, the MEO concerned will be given credentials (user name / password) on **20-12-2020**. Once he receives the userid and password, he shall open the application of the teacher online and confirm the receipt of the signed copy of the option form of the teacher.

3. However, as observed from the database of submission of options by teachers at 8.00pm on 18-12-2020 it is found that still (1,021) teachers have not submitted their web options. Some of the teachers have informed this office that they were not able to submit the web options in time and in some cases due to

lack of connectivity. Hence it is decided to give them one more opportunity to submit their options. Since the web options are going to be frozen by 18.12.2020 midnight, the said facility will be given to them through the concerned MRC.

3. The MEO concerned shall facilitate those teachers to submit their web options through MRC. Such teachers shall report to the MRC **on 21-12-2020 or on 22-12-2020** and attend to the work. An OTP will be generated to such teachers to authenticate such submission. The date on which they attend the MRC for this purpose shall be treated as OD. After submission, those teachers shall have to take a print out and furnish the same to the MEO duly signing the same. The MEO shall confirm the submission as explained at para 2 above.

4. Further, certain grievances have been reported by few more teachers that while they were editing their web options multiple times, the complete list of options did not get displayed. Hence it is decided to give all those teachers another opportunity to verify the data submitted by them once again, and modify if required and confirm the final submission. Such teachers should approach the MRCs for enabling proper display, modification if any and also for final submission on any day as decided by the MEO concerned from **23-12-2020 to 31-12-2020**. An OTP will be generated to such teachers to authenticate such submission. The date on which they attend the MRC for this purpose shall be treated as OD. After submission, those teachers shall have to take a print out and furnish the same to the MEO duly signing the same. The MEO shall confirm the submission as explained at para 2 above.

5. The MEOs shall identify and facilitate such candidates and admit them to submit their web options (not exceeding 10 candidates per day) so as to ensure that the server is not overloaded.

6. The detailed schedule for the above activities is as follows:

S. No.	Activity	From	To	No. of Days
1	The headmasters / teachers who have applied for web options and found that their options have been properly reflected in the print out shall submit the self-attested copy to MEOs at Mandal resource Centres.	19-12-2020	19-12-2020	1

2	Confirming the receipt of signed copies of web option forms by MEOs	21-12-2020	31-12-2020	11
3	The headmasters / teachers who have not submitted their options due to various reasons as on 18.12.2020 will have to submit their web options at respective MRC.	21-12-2020	22-12-2020	2
3	The headmasters / teachers who have submitted their web options multiple times and found that the print out of the options is not reflecting all their options properly shall get complete display of their options, modify if any and confirm the final list. Such candidates shall have to submit the final print out through at respective MRC not exceeding 10 candidates per day	23-12-2020	31-12-2020	8

7. The Mandal Education Officer shall not share the credentials with any teacher other than the MRC staff and no teacher shall be permitted to access the portal outside the MRC.

8. The Deputy Educational officers shall co-ordinate with Mandal Education Officers of their respective divisions for collecting the signed web options copies and report the work done every day to the District Education Officers and Regional Joint Directors concerned. The copies of signed web options have to be forwarded to the concerned District Educational officers as soon as the entire work is over in the mandal and the in the division.

9. The Deputy Education Officers and Mandal Education Officers may utilize the services of the competent teachers or Cluster Resource Persons for necessary assistance in this work. The days such teachers or CRPs attending the MRCs for this work shall be treated as OD.

10. Therefore, all the District Educational officers in the state are requested to bestow their personal attention and ensure completion of this work by 31-12-2020 duly ensuring that there shall not be any clash with the schedule given for identifying unique mothers/guardians for Jagananna Ammavodi Program.

**VADREVVU CHINAVEERABHADRUDU
DIRECTOR, SCHOOL EDUCATION**

To

All the District Educational Officers in the State

All the Regional Joint Director of School Education in the State

Copy submitted to the Principal Secretary to Government, School Education Department, AP, Amaravati.

Copy to District Collectors in the state for information

Copy to Joint Collectors, Development for information

Copy to the CEO, APCFSS with a request to provide sufficient bandwidth, resources and server capacity.

Copy to Additional PS to Hon'ble Minister for Education, AP, Amaravathi

Copy to IT Cell of this office

Copy to Peshi to DSE.

SC.