

**GOVERNMENT OF ANDHRA PRADESH  
MUNICIPAL ADMINISTRATION DEPARTMENT**

O/o the Commissioner and Director of  
Municipal Administration, A.P., Guntur.

**Roc.No. 11021/112/2020/E,**

**dated 05/11/2020**

**CIRCULAR**

Sub: MA&UD Dept. – Opening of PF Account to Employees and Teachers of ULBs – Certain instructions issued -regarding.

Ref:1)Lr.No.FIN02-18027/1/2019-H SEC-DTA-part-(1) Dated 18-10-2020

of Director of Treasuries and accounts Ibrahimpatna, Amaravathi.

2) Minutes of the meeting held with DTA and Commissioner and Director of Municipal Administration and Urban Development on 20-10-2020 at 12.00 Noon regarding the opening of PF Accounts to the Employees and Teachers of Urban Local Bodies.

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The attention of the Commissioners of all the Urban Local Bodies in the State is invited to the references cited and it is informed that the DTA, Ibrahimpatnam has convened a meeting on 20.10.2020 at O/o the DTA, Ibrahimpatnam on opening of P.F Accounts to the Teachers and Employees working in Urban Local Bodies in the State appointed prior to 01-09-2004 and covered under 010 salary. During the said meeting the committee has requested the MA & UD Dept., as envisaged here under

- To update the existing PF accounts of all the municipal employees and Municipal Teachers and also arrive the total amount of each without missing credits.
- To arrive at the individual PF balances along with accumulated interest and drawls such as Part final withdrawal and Temporary advance, recovered installments, loan etc.
- To certify the balance amount of every PF account of the employees and the teachers by the Commissioners concerned.

2. Further, it is informed that during the above meeting, the DTA authorities have informed that simultaneously with the above activity other modalities will be finalized at the State Level for opening of PF Accounts.

3. Therefore, the Commissioners of all the ULBs in the State are requested to bestow their personal attention and ensure all the PF Accounts of the Teachers and Employees working in Urban Local Bodies in the State, who were appointed prior to 01-09-2004 and covered under 010 salary, should be updated by 10.11.2020 as suggested by the DTA authorities and report compliance in the matter.

4. All the RDMA's in the State are requested to guide the Commissioners in their region in this regard and ensure the above directions are complied with by the Commissioners in the State without any deviation.

5. This shall be treated as MOST IMMEDIATE.

for Commissioner & Director

To

All the Commissioner of ULBs in the State.

All the RDMA's in the State.

Copy to the Director of Treasuries and Accounts, Ibramhimpatnam, Vijayawada for favor of information.