Rc.No.646/SSA/ AP/ A8/20 14   **Dated:4.08.2014**

Sub: SSA,Andhra Pradesh, Hyderabad - Online monitoring of School visit report by CRPs, Sectorals, Child Info & Child Tracking System and other filed level functionaries - Certain Instructions for the year 2014- 2015 - Issued -Reg.

* * *

All the Project Officers of Sarvan Shiksha Abhiyan and' District Educational Officers in the state are informed that it is decided to monitor the School Visit report, Child Info & Child Tracking System and other filed level functionaries by the Cluster Resource Persons, Sectorals through online from August, 2014 onwards.

The daily visit report of DEO/MEOs,CRPsand Sectoral Officers is prepared and annexed to these proceedings. The same are hosted in the web-site (childinfo.ssa.nic.in).

Accordingly, the Cluster Resource persons should visit the schools every day as per their job chart and complete all schools in a month and they should upload their visit report every day. Further in Child Info &Child Tracking System certain following new modules have been added in the Child Info web site. All the concerned school HMshave to update the data entry in 1st class and TC issue process. These reports shall be monitored at mandal level by the concerned MEO and School Complex HM.

1. In School/ NewAdmission

2. Out of School

3. Search for child (TCissued/ dropout)

4. TCissue

5. Dropout

6. Update the student details (Class, Promotion, Medium etc)

Similarly District Sectoral officers and other field level functionaries have to visit the schools as per their job chart. They should submit their visit report in the Web site.

These reports shall be monitored at District by the Project Officer. Based on the reports, the Project Officers should monitor the Sarva Shiksha Abhiyan activities under RTE Act. 2009.

Therefore the Project Officersare requested to issue necessary instructions to the Mandal Educational Officers and Cluster Resource Persons to follow the above guidelines and complete the data entry in 1stclass in Child Tracking System **by End:** Preformed

FOR STATE PROJECT DIRECTOR